

FIRST AND LAST NAME

email@address.com • (111) 222-3333 • Address Street Blvd • City, State 11111 www.linkedinprofile.com

PRINCIPAL / EDUCATIONAL CONSULTANT

Award-winning and culturally-diverse Headteacher with 15+ years of experience creating and monitoring programs, policies, and systems that promote a safe, progressive, learning environment. Proven success promoting creativity, innovation, and the use of technology to achieve academic excellence. Energetic leader devoted to fostering student achievement and leveraging positive relationships within school community. Exceptional communicator skilled in inspiring students, parents, and faculty to surpass educational goals. **Served as Ministerial Advisor for Department for Education (DfE) and Secretary of State.**

*Curriculum Design & Implementation • Regulatory Compliance • Community Outreach • Staff Supervision/Appraisal
Budget Development & Oversight • Student Assessment Strategies • Performance Improvement • Strategic Planning*

EDUCATION & CREDENTIALS

Lead Inspector Training (OFSTED), City, State, UK (2012)

Initial Inspector Training (OFSTED), City, UK (2009)

National Professional Qualification for Headship
National College for School Leadership, City, UK (2004)

Master of Education (MEd)
Name University, City, UK (2001)

Bachelor of Education (BEd with Hons),
Name University, City, UK (1997)

Advanced Level Sociology, History & Psychology
Name College (City, UK)

Professional Development: Safeguarding and Child Protection Training for Designated Senior Persons (2012); Inspecting Phonics and Early Reading in Section 5 Inspections (2012); New School Inspection Framework Training (2012); Equality and Diversity Training (2012); Performance Management, Flexible Working, Public Sector and Equality Training (2012); Performance Management and the New National Standards for Teachers (2011); Special Educational Needs and Disability Training (2011); Managing Challenging Staff (2011); and Association of Accounting Technicians Level I and II (pending).

PROFESSIONAL EXPERIENCE

Name Primary School, City, UK

2006–Present

Headteacher

Plan, control, and direct operations for elementary school of **400+ students and 80 employees** including staff recruitment, development and evaluation; fiscal management; student placement and discipline; and accreditation compliance functions. Foster collaborative learning culture by actively engaging with other schools and community organizations to build effective learning partnerships. Spearheaded rigorous performance management initiative to introduce improved staffing structure and eradicate ineffective teaching practices. Launched school transformation initiative designed to accomplish education priorities. **Attained highly prestigious FMiS Award (Financial Management in Schools), one of first primary schools in Birmingham recognized for leading staff to achieve highest professional standards.**

- Administer school originally targeted for "special measures" now recognized as a Centre of Excellence by the Ethnic Minority Achievement Services.
- Personally honored by Department for Education (DfE) in Summer 2010 and Spring 2011 for initiating radical school reform.

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- Earned prestigious *National Leadership in Education Award* in 2011;
- Awarded *Community in Education Award 2011* in association with Police Community of Great Britain for efforts to combat anti-social behavior and motivate academic excellence.
- Achieved highly commended second place for The Lord John Stevens Award for Outstanding Individual Achievement in 2011.

OFSTED Inspector and Educational Consultant, City, UK

2009–Present

Perform numerous inspections throughout England under Section 5 of the Education Act 2005 as a certified OFSTED (Office for Standards in Education) inspector. Communicate findings for consideration by Department of Education as well as Parliament. Inspect and regulate education and development services provided to learners of all ages. Advise educators regarding staff performance, management, and overall school improvement.

- Appointed to serve as Ministerial Advisor to Department of Education on educational policy.
- Conceptualized and established IMPART Education Ltd to promote school improvement, governor board support, and training across a variety of educational settings.

Name Primary School (Community School), City, UK

2005–2006

Acting Headteacher

Oversaw day-to-day operations for approximately 600 pupils, routinely interfacing with staff, students, and guardians to ensure optimal communication and quality instruction. Created, executed, and managed strategic and tactical plans to meet educational objectives and regulatory requirements. Conducted needs assessment and analysis to ensure positive student experience.

- Eliminated year-over-year budget deficit by applying targeted expense management practices.
- Successfully implemented new staffing structure incentives such as management allowances.

Name Career and Recruitment Advocate, City, UK

2004–2006

Provided a myriad of career information, advice, and guidance to young people, including those living with disabilities and other living conditions that place them at-risk. Collaborated with a broad range of professionals to promote and support the provision of information, support, and guidance for young people.

Name Primary School and Staff Governor, City, UK

2003–2005

Deputy Headteacher

Monitored, evaluated, and reviewed classroom methodologies to identify and incorporate improvement strategies intended to develop outstanding standards of learning. Designed and implemented security, supervision, and maintenance procedures to ensure health and safety compliance. Used and developed multiple information systems to encourage exemplary communication efforts. Led assessment and CPD of staff, including mentoring and coaching newly-qualified teachers and graduates.

Additional experience as Senior Teacher Key Stage 2 and Numeracy Coordinator, Name Primary School (2 years) and Class Teacher & Middle Leader, Name School (4 years).

PROFESSIONAL ORGANIZATIONS

Executive Member of Name

Director of Name

Member of Association of Name

Association of Name